

**U3A Wagga Wagga Inc.**

**ANNUAL GENERAL MEETING**

Held at Wagga Wagga Veterans & Vintage Motor Club, at the corner of Docker and Morgan Streets, Wagga Wagga on 5 March 2019 at 10.30 am

**MINUTES**

1.	<p><b>Chairman's Welcome</b></p> <p>The Chairman opened the meeting at 10.35 am, with a Welcome to Country and a welcome to all, including a special welcome to Mr Allan Haggarty of Griffith, U3A Regional Representative, Riverina/Murray</p>
2.	<p><b>Attendance and Apologies</b></p> <p>Those present were requested to enter their name on the list provided for record purposes, namely: Clive Bond, Ailsa Stephenson, Geoff Bell, Margaret Sutherland, Mary Kidson, Daphne Carswell, Michael Dowd, Marie Richards-Cochrane, Peter Griffin, Helen Bell, Phillipa Croker, Helen Dunlop, Helen Mullins, Ray Mullins, Marg McKinley, Marjorie Cole, Peter Crozier, Elizabeth Moss, Alison Hine, Allan Kauter, Eilagh Rurenga</p> <p>Apologies: Judith Foley, Colleen O'Rourke, Shirley Sinclair, Ian Sinclair, Val Samuelson, Drew Porter, Rhonda Reedy, Anne Brown, Frank Temple-Brown, Frank Molloy, Anne Molloy, June Brayne, Graham Pack, Robyn King, Gail Crozier, Sandra Metcalfe, Janice Gemmell, Margaret Hamilton, Ann Buik, Marion Addinsall, Shirley Clark, Kevin Foley.</p> <p>Group apology for those participating in Yoga at North Wagga which doesn't end until 10.30!</p> <p><i>RESOLVED</i> that the apologies be accepted – Moved: Mary Kidson    Seconded    Marjorie Cole    Carried.</p>
3.	<p><b>Confirmation of minutes</b></p> <p>The minutes of the last AGM were distributed to members by email on 18 February</p> <p><i>RESOLVED</i> That the minutes of the Annual General Meeting on 20 February 2018 be confirmed Moved: Ray Mullins    Seconded: Phillipa Croker    Carried.</p>
4.	<p><b>Report by the Chairman</b> on the activities of the Association since the last AGM. The Chairman presented his report A copy of the report is attached to these minutes</p> <p><i>RESOLVED</i> That the Chairman's Report be accepted Moved: M. Dowd    Seconded: M. Kidson    Carried.</p>
5.	<p><b>Report by the Treasurer</b> on the finances of the Association For the last financial (calendar) year. The report was circulated to members on 18 February In the absence of the Treasurer, the report was presented by the President. A copy of the report is attached to these minutes. A question was asked concerning application of accumulated funds. The response was that it was considered necessary to accumulate funds to provide security of premises. The value and importance of the gold coin donations was emphasized.</p> <p><i>RESOLVED</i> That the Treasurer's Report be accepted Moved: Michael Dowd    Seconded: Marjorie Cole    Carried.</p>
6.	<p><b>Election of Office Bearers</b></p> <p>Conduct of the meeting for the election of Office-bearers was handed to Mr A. Haggarty</p>

6.1 President.

The Secretary advised that one nomination had been received for the position, namely Daphne Carswell and that she had consented to the nomination.

The Acting Chair called for other nominations.

There being none, Daphne Carswell was declared elected.

6.2 Vice-President Development

The Secretary advised that no nomination had been received for the position.

After explanation of the role, the Chair called for nominations from the floor.

No nominations being received, the position was left vacant.

6.3 Vice-President Operations

The Secretary advised that one nomination had been received for the position, namely Shirley Sinclair and that she had consented to the nomination.

The Chair called for other nominations.

There being none, Shirley Sinclair was declared elected.

6.4 Secretary

The Secretary advised that one nomination had been received for the position, namely Peter Griffin and that he had consented to the nomination.

The Chair called for other nominations.

There being none, Peter Griffin was declared elected.

6.5 Treasurer

The Secretary advised that one nomination had been received for the position, namely Colleen O'Rourke and that she had consented to the nomination.

The Chair called for other nominations.

There being none, Colleen O'Rourke was declared elected.

6.6 Publicity Officer

The Secretary advised that one nomination had been received for the position, namely Helen Dunlop and that she had consented to the nomination.

The Chair called for other nominations.

There being none, Helen Dunlop was declared elected.

6.7 Public Officer

Peter Griffin having agreed to continue in that role, he was declared appointed to this position in accordance with the constitution.

6.8 Nominations for the committee have been received from the following, each of whom have consented to the nomination;

Judith Foley, Geoff Bell, Ailsa Stephenson, Penny Bull, Drew Porter, Clive Bond, Mary Kidson, Helen Bell, Eilagh Rurenga

The Chair called for further nominations – there were none.

The President explained that the positions already filled above are prescribed by the Constitution and in addition "five additional ordinary committee members and such additional ordinary committee members as may be considered necessary by members attending the annual general meeting". There being nine additional nominees the meeting was asked to consider necessary the appointment of all nine and agreed.

*RESOLVED* That each of the abovenamed be appointed to the committee

Moved: Michael Dowd Seconded: Ray Mullins Carried.

Conduct of the meeting was handed to the incoming Chairperson, Daphne Carswell.

7.	<p><b>Address by the incoming President, D. Carswell</b></p> <p>The outgoing Committee was thanked for past successful changes: Web site; MyU3A; new premises. Special thanks to retiring President Michael Dowd for his knowledge, wisdom, guidance and support since the days of the Steering Committee. Most of that Committee have remained. The Association has been very fortunate.</p> <p>Thanks to the retiring committee members, particularly because all have extended offers of ongoing support.</p> <p>We look forward to working with the future Committee as professional, well-organised and friendly. It is a pleasure and satisfaction of achievement to observe members enjoying themselves in various venues and at various activities.</p> <p>Thanks to Presenters, Coordinators and Committee who have made this possible.</p>
8.	<p><b>Address by Mr Allan Haggarty, U3A District Representative for the Riverina/Murray District.</b></p> <p>The U3A Network is State-wide but recognises autonomy of each Association; has 70 members; U3A Wagga Wagga is in the Murray – Murrumbidgee Region.</p> <p>The Network meets 2/3 times per year, usually in Sydney for two working days. It is an impressive and efficient organisation with inspiring people and making wide use of technology.</p> <p>He is retiring after 9 years; there is a vacancy and application form available!</p> <p>U3A Wagga Wagga was congratulated on its success to date.</p> <p>The next Network Annual Conference is in Tamworth April 2009; has impressive list of keynote speakers.</p> <p>Challenges and developments being addressed by the Network:</p> <ul style="list-style-type: none"> <li>• The rightful ownership of the U3A logo as a trademark was suspect. This has been resolved. But to secure trademark status it is necessary to demonstrate maintained usage to prevent the logo being purloined by others for commercial usage. This may lead to requirements.</li> <li>• The Network is seeking to develop over time guidelines to ease administrative responsibilities of member U3As including: <ul style="list-style-type: none"> <li>○ Trade-mark user rules;</li> <li>○ insurance policy guidelines;</li> <li>○ privacy policy;</li> <li>○ bullying et cetera;</li> <li>○ administrative procedures;</li> <li>○ procedural fairness guidelines;</li> <li>○ guidelines and clarification of copyright and other licenses required;</li> <li>○ possibly directors insurance;</li> <li>○ organising insurances required.</li> </ul> </li> <li>• Other offerings from the Network available or being developed include: <ul style="list-style-type: none"> <li>○ “Enhanced TV” - access to ~ 55,000 electronic programs</li> <li>○ its own library of resources available free or cheaply.</li> </ul> </li> </ul>
9.	<p><b>Other business – Special Resolution</b></p> <p>The President introduced the Special Resolution to amend the constitution.</p> <p>Upon a Point of Order IT WAS RESOLVED that the information provided to the meeting concerning the date on which the Special Resolution would be considered be corrected to 5 March 2019 (the correct date for the meeting was given In the Formal Notice of Resolution)</p> <p>Moved: Mary Kidson Seconded: Peter Crozier Carried.</p> <p>The amendments themselves were then briefly explained. They are required so that there is no conflict between the Constitution and the new online enrolment and management system, MyU3A. Brief discussion followed.</p> <p><i>RESOLVED</i> That the Constitution be amended in the manner of which Notice was given and which is attached to the Agenda for this meeting be carried</p> <p>Moved: Michael Dowd Seconded: Peter Griffin</p> <p>Upon a show of hands, Carried by a majority of more than 75% of those attending and voting.</p>

10.	<p><b>Other business</b></p> <p>Daphne Carswell as Chair invited other business:</p> <ul style="list-style-type: none"> <li>❖ Mary Kidson proposed that a written expression of thanks be sent to each of the retiring members of the previous Committee. RESOLVED accordingly Moved: Mary Kidson    Seconded: Alision Hine    Carried.</li> <li>❖ The Committee was asked by Marjorie Cole to consider providing a microphone for use by presenters. It was agreed to raise this at a forthcoming Committee Meeting.</li> <li>❖ Ray Mullins proposed that special thanks be extended to both Michael Dowd and Allan Haggarty for their respective services to the U3A movement over many years. RESOLVED accordingly Moved: Ray Mullins    Seconded: M. Sutherland    Carried with acclamation.</li> </ul>
11.	<p><b>Closure</b></p> <p>The Chair extended thanks to those attending. The meeting closed at The meeting was followed by morning tea.</p>

Signed as a true record

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Chairman

Chairman's Report and Treasurer's Report follow:

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**U3A WAGGA INCORPORATED**

**CHAIRMAN'S REPORT FOR YEAR ENDED 31<sup>ST</sup> DECEMBER 2018**

**Ladies and gentlemen, Fellow members of U3A Wagga**

A hearty welcome to you all as we now enter our 4<sup>th</sup>. Year of programs, discussions, and other educational and recreational activities. The last 12 months has been a period of consolidation and so far as our courses are concerned, a period of experimentation, as we have expanded and varied our presentations to you.

Our thanks go first of all to our regional representative, Allan Haggerty from The Griffith Club for his assistance through the U3A network and the Riverina /Murray region. We extend a hearty welcome to Allan today, and I will request him to let you have the latest news from the Network a little later in the meeting.

Apart from our core activities, there are two achievements which our Committee has accomplished during the year, which I believe will be of immense benefit to our organisation, I hope for many years to come.

The first of these is our acquisition of a new, and I hope permanent home in these premises as a result of now concluded successful negotiations with the Wagga Wagga Car Club, the owner of the building which we now occupy. As you can see, the building is spacious, modern and the configuration suits our needs ideally. We have daytime access to the building Monday to Thursday each week, which provides not only for our programs, but also for the permanent storage of our equipment and records and facilities for the holding of our various meeting requirements. Our initial agreement is for twelve months, but I hope that this will become permanent and believe that the Car Club has similar hopes. For these arrangements we thank particularly Margaret Sutherland, our venues officer, other Committee members involved, and particularly members of the Car Club executive whose attitude to our Club has always been welcoming and co-operative.

The second major initiative has been the installation and operation of "my U3A", a computer program largely designed and set up by Shirley Sinclair, ably assisted by her team of U3A workers. This system, which provides much of what would otherwise be the paperwork for membership, programs, access to courses, the Monday bulletin to you all and a myriad of other records and information

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required to be collected and disseminated by the Club, details which with our increasing membership and courses it would be well nigh impossible to maintain without such a program. Well done, Shirley and your technology wizards for your weeks and weeks of time in setting this up.

Our numbers appear to have stabilised at about 400 but the numbers and breadth of our courses continue to increase. If any of you has a pet subject or activity which you would like to see ventilated, even if you are not keen to run it yourself, let us know—You never know; there may be someone of similar interests who will take up the suggestion.

Once again, I must stress that the club could not operate successfully without the voluntary time and effort displayed by our committee members and many of our ordinary members who continue to support us in a vast variety of activities. Each of our Committee members undertakes a separate portfolio and reports on that portfolio at each of our regular monthly meetings. There are a few of our Committee (including myself) who have indicated for a variety of reasons that they will not be able to stand for the coming year. We have some excellent replacement nominees but welcome any other interested persons who would be prepared to join the Committee for the forthcoming year to nominate during this meeting when the elections are called.

I would like to see our Committee publicly acknowledged for all this effort and would ask each member to stand as I call out his or her name.

First, our vice president Development, forever on the lookout for new presenters, coordinators and topics, Daphne Carswell.

Our VP Operations, founding member and organiser par excellence Carol <sup>Bishop</sup>~~Butler~~.

- ✕ Carol has been forced to restrict her activities of recent months to look after husband Dennis and is not standing next year. We will greatly miss her enthusiasm and expertise.

Hard working Secretary Peter Griffen who has the knowledge, expertise and drive to satisfy any Committee's secretarial demands and who has willingly and ably stood in as my replacement at times when I was unavailable.

- ✕ Treasurer Colleen O'Rourke whose thoroughness, enthusiasm and attention to detail cannot be faulted. Colleen is an apology today, but I will present her report shortly and make it available for inspection by any interested member.

- ✕ IT and Communications whizz Shirley Sinclair to whom I have already referred, but is also responsible for the Monday newsletter and has in recent times filled in for a number of the tasks otherwise undertaken by the VP Operations.

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Venues organiser Margaret Sutherland, largely responsible not only for these premises, but also for the other venues used by U3A in its multifarious activities.

X Judith Foley, another IT expert, whose overall experience has been invaluable.

Helen Dunlop has been responsible for publicity and public relations and arranges regular radio interviews advising of our doings.

Ray Mullins acts as assistant secretary and has been assigned the job of keeping us all sane and amused.

Our Irish storyteller Frank Molloy, who unfortunately is not renominating, but is always ready to back up and help out.

Ailsa Stephenson, a relatively recent arrival, whose overall skills and efficiency are already being noticed and utilised.

Geoff Bell, our most recent arrival, who brings new ideas and a large dose of professionalism to the Committee.

To these people and to all other helpers we extend a huge thankyou. They are what makes U3A what it is today. Please do not let these eulogies deter you from also offering your services, either on the Committee or in some other volunteer capacity. The more the merrier.

As I indicated earlier, I will not be standing for reelection either as President, or in any other capacity. It is time for new ideas and fresh faces. I have thoroughly enjoyed these formative years, and the friendships I have made. I intend to spend more of my time participating in and perhaps presenting future courses. I will still be deeply involved in U3A.

Once again, I thank you all.

Michael Dowd  
Chairman